2023 TAX ORGANIZER

TO

This tax organizer has been prepared for your use in gathering the information needed for your 2023 tax return.

To save you time, selected information from your 2022 tax return has been entered in this organizer. Please line through any information that does not apply to your 2023 tax return.

In some cases, 2022 amounts have been included in a separate column. These amounts are for comparison purposes only. You do not need to change these prior year amounts.

If we may be of further assistance, please contact us at your convenience.

REMOVE THIS SHEET PRIOR TO RETURNING THE COMPLETED ORGANIZER

2023 TAX ORGANIZER

T

I (We) have submitted this information for the sole purpose of preparing my (our) tax return(s). Each item can be substantiated by receipts, canceled checks or other documents. This information is true, correct and complete to the best of my (our) knowledge.

Taxpayer Signature	 Date	
Spouse Signature	 Date	

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Questions (Page 1 of 5)

The following questions pertain to the 2023 tax year. For any question answered Yes, include supporting detail or documents.

Personal Information:	Yes	No
Did your marital status change?		
Are you married?		
If Yes, do you and your spouse want to file separate returns?		
If No, are you in a domestic partnership, civil union, or other state-defined relationship?		
Can you or your spouse be claimed as a dependent by another taxpayer?		
Did you or your spouse serve in the military or were you or your spouse on active duty?		
Dependents:		
Were there any changes in dependents from the prior year? Note: Include non-child dependents for whom you provided more than half the support.		
Did you or your spouse pay for child care while you or your spouse worked or looked for work?		
Do you have any children under age 18 with unearned income more than \$1,250?		
Do you have any children age 18 or student children, aged 19 to 23, who did not provide more than half of their cost of support with earned income and that have unearned income of more than \$1,250?		
Did you adopt a child or begin adoption proceedings?		
Are any of your dependents non-U.S. citizens or non-U.S. residents?		
Healthcare:		
Did you obtain healthcare coverage through the Marketplace?		
If you received advance premium tax credit, are married, and are filing separately from your spouse, are you a victim of domestic abuse or spousal abandonment?		
Did you, your spouse, or a dependent have healthcare purchased through the Marketplace and for whom you did not receive Form 1095-A?		
Did you receive Form 1095-A for someone claimed as a dependent on another taxpayer's return or who is filing their own return and is not claimed as a dependent on another taxpayer's return?		
Are any of your dependents required to file a tax return?		



Questions (Page 2 of 5)

Healthcare (continued):		
Was anyone covered on your health insurance policy also covered on another health insurance policy for any part of the year?	Yes	No
Were you eligible for employer-sponsored healthcare coverage?		
Did you or your spouse have any transactions pertaining to a health savings account (HSA)? If you received a distribution from an HSA, include all Forms 1099-SA.		
Did you or your spouse have any transactions pertaining to a medical savings account (MSA)? If you received a distribution from an MSA, include all Forms 1099-SA.		
Did you or your spouse receive any distributions from long-term care insurance contracts?		
If you or your spouse are self-employed, are you or your spouse eligible to be covered under an employer's health plan at another job? If Yes, how many months were you covered?		
care plan at another job? If Yes, how many months were you covered?		
Education:		
Did you, your spouse, or your dependents incur any post-secondary education expenses, such as tuition?		
Did you or your spouse pay any student loan interest? Did you or your spouse withdraw any amounts from your IRA to pay for higher education expenses incurred by you, your spouse, your children or grandchildren?	☐. ☐	
Did you or your spouse withdraw any amounts from a Coverdell Education Savings Account or Qualified Education Program (Section 529 plan)?		
If Yes, include all Forms 1099-Q. If Yes, were the amounts withdrawn used for qualified tuition expenses?		
Deductions and Credits:		
Did you or your spouse contribute property (other than cash) with a fair market value of more than \$5,000 to a charitable organization? If Yes, provide the appraisal of property contributed. An appraisal is not required for contributions of publicly traded securities or contributions of non-publicly traded stock of \$10,000 or less.		
Did you or your spouse incur any casualty or theft losses? Did you or your spouse make any large purchases, such as motor vehicles and boats? Did you or your spouse incur any casualty or loss attributable to a federally declared disaster?		
Did you or your spouse purchase a new alternative technology vehicle, including a qualified plug-in electric drive motor vehicle? Did you or your spouse use gasoline or special fuels for business or farm purposes (other than for a highway vehicle)? If Yes, provide the number of gallons of gasoline or special fuels used for off-highway business purposes. Gallons Type		
Did you or your spouse install any alternative energy equipment in your residence such as solar water heaters, solar electricity equipment (photovoltaic) or fuel cells?		
Did you or your spouse install any energy efficiency improvements or energy property in your residence such as exterior doors or windows, insulation, heat pumps, furnaces, central air conditioners, or water heaters?		



Questions (Page 3 of 5)

Investments:		Yes	No
Did you or your spouse have any debts canceled, forgiven or refinanced?			
Did you or your spouse start or purchase a business, rental property, or farm, or acquire any new interest in any			
partnership or S corporation?			
Did you or your spouse sell an existing business, rental property, farm, or any existing interest in a partnership or			
S corporation?			
Did you or your spouse sell, exchange, or purchase any real estate? If Yes, include closing statements.			
Did you or your spouse receive grants of stock options from your employer, exercise any stock options granted to you o	ır		
your spouse or dispose of any stock acquired under a qualified employee stock purchase plan?			
Did you or your spouse engage in any put or call transactions?		Ш	
Did you or your spouse close any open short sales?			
Did you or your spouse sell any securities not reported on Form 1099-B?			
Did you or your spouse contribute to a Roth IRA or convert an existing IRA into a Roth IRA?			
Did you or your spouse roll into a Roth IRA any distributions from a retirement plan, an annuity plan, tax shelter annuity			
or deferred compensation plan?			
			_
Did you or your spouse turn age 73 and have money in an IRA or other retirement account without taking any distribution	n?		
Did you or your spouse make a qualified charitable distribution directly from an IRA?			
Did you or your spouse retire or change jobs?			
Did you or your spouse receive deferred, retirement or severance compensation?			
If Yes, enter the date received (Mo/Da/Yr).			
Personal Residence:			
Did your address change?	• • • • • • •	ш	
If Yes, provide the new address.			
If Yes, did you move to a different home because of a change in the location of your job?	• • • • • • •		
Did you or your spouse claim a homebuyer credit for a home purchased in 2008?			
Did you or your spouse withdraw any amounts from your Individual Retirement Account (IRA) or Roth IRA to acquire		ш	
a principal residence?			
a pillidipal residence:	• • • • • • •		
Are your total mortgages on your first and/or second residence greater than \$750,000?			
If Yes, provide the principal balance and interest rate at the beginning and end of the year.			ш
Did you or your spouse take out a home equity loan?			
Did you or your spouse have an outstanding home equity loan at the end of the year? If Yes, provide the principal balance and interest rate at the beginning and end of the year.			
Are you claiming a deduction for mortgage interest paid to a financial institution and someone else received			
the Form 1098?			
Did you or your mortgagee receive mortgage assistance payments? If Yes, include all Forms 1098-MA.			





Questions (Page 4 of 5)

Sale of Your Home:		Yes	No
Did you sell your home?			
Did you receive Form 1099-S? If Yes, include Form 1099-S.	.		
Did you or your spouse own and occupy the home as your principal residence for at least two years of the five-year period prior to the sale?			
Did you or your spouse ever rent out the property?			
Did you or your spouse ever use any portion of the home for business purposes?	<i>.</i>		
Have you or your spouse sold a principal residence within the last two years?			
At the time of the sale, the residence was owned by the: Taxpayer Spouse Both			
Gifts:			
Did you or your spouse make any gifts, including birthday, holiday, anniversary, graduation, education savings, etc., with a total (aggregate) value in excess of \$17,000 to any individual?			
Did you or your spouse make any gifts of difficult-to-value assets (such as non-publicly traded stock) to any person regardless of value?			
Did you or your spouse make any gifts to a trust for any amount?			
Do you or your spouse have a life insurance trust?			
Did you or your spouse assist with the purchase of any asset (auto, home) for any individual?			
Did you or your spouse forgive any indebtedness to any individual, trust or entity?			
Foreign Matters:			
Did you or your spouse perform any work outside of the U.S. or pay any foreign taxes?	· • • •		
authority over a bank account, securities account or other financial account in a foreign country?			
Did you or your spouse create or transfer money or property to a foreign trust?			
Did you or your spouse own any foreign financial assets?			
Were you or your spouse subject to the transition tax on undistributed foreign income and elect to pay the tax in installments	∍?		
Did you or your spouse have an interest in an S corporation that had undistributed foreign income subject to the transition ta	ax?		
If Yes, did the corporation cease to be an S corporation? If Yes, was there a sale or liquidation of substantially all of the corporation's assets or did the corporation cease business If Yes, did you or your spouse transfer any share of stock in the corporation?	?		



Questions (Page 5 of 5)

NAi:	sce	Ba	20	~ 1	ıe.
IVII	51 H	116	116	IJL.	13.

isocianicous.		
Did you or your spouse pay in excess of \$1,000 in any quarter, or \$2,600 during the year for domestic services	Yes	No
performed in or around your home to individuals who could be considered household employees?		L
Did you or your spouse receive unreported tip income of \$20 or more in any month?		
Have you or your spouse received a punitive damage award or an award for damages other than for physical		
injuries or illness?		
Did you or your spouse engage in any bartering transactions?		
Were you or your spouse notified by the IRS or other taxing authority of any changes in prior year returns?		
For any trust that you or your spouse created or are trustee, did any beneficiaries, grantors, or trustees die or move?		
In 2023, did you or your spouse: (a) receive (as a reward, award, or compensation); (b) sell, exchange, gift or otherwise		
dispose of a digital asset (or a financial interest in a digital asset)?		
In 2023, did you or your spouse receive Payroll Protection Program loan forgiveness or are you or		
your spouse seeking forgiveness?		
If No, enter the date loan forgiveness was denied or that you or your spouse decided not to seek forgiveness. Date (Mo/Da/Yr)		
If No, enter the amount of the loan for which forgiveness was denied or the amount of the loan for which you or your		
spouse decided not to seek forgiveness.		
Amount		
Do you own an interest in an LLC or similar entity that has a reporting obligation under the Corporate Transparency Act?		Γ_

Additional state pages have been included at the back of the organizer and should be reviewed.

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Personal Information

Taxpayer:				_					On all Con-		
Fi	irst Name and Initial		Last Name						Social Sect	inty Num	ber
ō	Occupation		Date of Birt	h (Mo/Da/Yr) 6	ate of Death	(Mo/Da/Yr)				
D	river's License or State-Issued ID N	Number	Expiration D	Date (Mo/Da		sue Date (N	lo/Da/Yr)	State		Does not	expire
	Driver's License	State-Issued ID	No lo	dentification			•				
Spouse:											
	irst Name and Initial		Last Name						Social Secu	urity Num	ber
ō	Occupation		Date of Birt	h (Mo/Da/Yr) [ate of Death	(Mo/Da/Yr)				
ō	river's License or State-Issued ID N	vumber	Expiration [Date (Mo/Da		sue Date (N	lo/Da/Yr)	State		Does not	: expire
	Driver's License	State-Issued ID		dentification							
Contact Information:	The state of the s								Apartment	Mumbar	
5	treet Address								Aparment	Mailibei	
ō	City			State					ZIP or Post	tal Code	
F	oreign Province or County		<u> </u>	_							
F	oreign Country			_							
Ŧ	axpayer Daytime/Work Phone	Taxpayer Evening/Hon	ne Phone	Taxpayer Fo	oreign P	hone				-	
Ŧ	axpayer Cell Phone	Taxpayer Fax Number									
š	Spouse Daytime/Work Phone	Spouse Evening/Home	Phone	Spouse For	eign Ph	one				-	
S	Spouse Cell Phone	Spouse Fax Number									
Ŧ	axpayer Email Address					-				-	
Š	Spouse Email Address								<u> </u>	-	
P	Preferred Method of Contact									-	
							Ye	es N	10		
May the IRS or other taxing aut is the taxpayer claimed as a de							• • •	→ -	\dashv		
. ,	•							axpaye		Spou	se
							Ye	es N	10	/es	No
Are you considered legally blind	d per IRS regulations?						🗀				
Do you want to contribute to the	ie Presidential Election Car	mpaign Fund?			∟	┙┡	⊣		
Are you a U.S. citizen or Green	Card holder?			<i></i> .			∟				
Personal Identification Numb	ers: Code - 1 - Issued b	by IRS 2 - Issued b	y State or C	ity					,		
The IRS has recommended tha filing security. If you would like	an IP PIN for yourself, you	r spouse, or your de	pendents o	e r	TS	State	City	Coc	le	PIN	
have one but do not know the l	IP PIN assigned visit IRS (gov to retrieve it or a	nnly	-		 					-

Tax Organizer Legend:

Throughout the tax organizer, you will find columns with the heading "TSJ". Enter "T" for taxpayer, "S" for spouse or "J" for joint.



Dependents and Wages

Dependent Information:

	First Name and Initial	Last Name	Social Security Number	Date of Birth (Mo/Da/Yr)	Date of Death (Mo/Da/Yr)	Relationship to Taxpayer
A		<u></u> -				
в[
c[
D[
Ε						
F[
G[
н[

Did dependent have income over \$4,700?

			\forall	
	Months Lived in Your Home	X if Disabled	Yes or No	Identity Protection PIN
A				
В				
c				
D				
Ε				
F				
G				
Н				

Provide the name of any person living with you who is claimed as a dependent on someone else's tax return.

List the years that a release of claim to exemption is given for a dependent child not living with you.

Wages and Salaries: Include all copies of your current year Forms W-2

Note: Use this section to report any wages and/or salaries for which no Form W-2 was received.

TS	Employer's Name	Taxable Wages	Tax Withheld				
			Federal	FICA/TIER 1	Medicare	State	Local
	·						
			_		_		<u> </u>
<u> </u>							
			<u></u>			_	•

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Electronic Filing

Electronic Filing:

Electronic filing is the means by which your return is transmitted directly to the IRS and state tax authorities. The IRS has implemented an electronic filing mandate requiring certain preparers, including this firm, to file all returns that they prepare electronically. Some states also require certain preparers to electronically file state returns prepared. The IRS and some states allow taxpayers to elect not to file their returns electronically.

Do not electronically file the federal return									
Do not electronically file the state return(s)									
Note: The IRS and some states that require returns to be electronically filed also impose fees and/or penalties for failure to do so. If you checked either of the boxes above, you may be required to sign an "opt-out" form before we can release your returns. As a follow-up we will contact you to discuss these requirements and your ability to "opt-out" of electronic filing.									
The IRS requires, and many states allow, the use of a Personal Identification Number (PIN) in lieu of mailing a signature document of the IRS requires, and many states allow, the use of a Personal Identification Number (PIN) in lieu of mailing a signature document of the IRS requires, and many states allow, the use of a Personal Identification Number (PIN) in lieu of mailing a signature document of the IRS requires, and many states allow, the use of a Personal Identification Number (PIN) in lieu of mailing a signature document of the IRS requires allow, the use of a Personal Identification Number (PIN) in lieu of mailing a signature document of the IRS requires allows are allowed to the IRS requires and the IRS requires allowed to the IRS requires	nent who	en							
Would you like to use a randomly generated PIN? Taxpayer	Yes	No							
Spouse									
If No, enter a 5-digit self-selected PIN: Taxpayer PIN									
Spouse PIN									





Direct Deposit and Withdrawal

Direct Deposit and Electronic Funds Withdrawal Account Information:

The IRS and certain states allow refunds to be deposited to and balances due to be paid directly from your financial institution. If you would like to receive your refund or pay a balance due electronically, complete the following information. Additional space has been provided for the use of multiple accounts. If you selected direct deposit or electronic withdrawal in 2022, your account information is already included below.

Yes No

Would you like any refunds owed to you directly deposited Would you like to pay any amount due on your <u>federal</u> retuined the second of the se	ırn using electronic withdrawal?		1 1 1								
If Yes, when should the withdrawal occur, if other than		 (Mo/Da/Yr)									
Would you like to pay any amount due on your state return		·									
If Yes, what amount would you like withdrawn, if not th	•		·· <u> </u>								
If Yes, when should the withdrawal occur, if other than		 (Mo/Da/Yr)									
The IRS and some states allow estimated payments to be electronically withdrawn on the due dates of the estimated payments.											
	Would you like to pay any estimated payments due for your federal return using electronic withdrawal?										
Would you like to pay any estimated payments due for your <u>state</u> return(s) using electronically withdrawal, if available?											
Name of house, as financial institution											
Name of bank or financial institution											
	Routing Transit Number (RTN)										
Account number											
Time of accounts Chapting	Traditional Cavings	IDA Souingo									
Type of account: Checking	Traditional Savings	IRA Savings									
Archer MSA Savings	Coverdell Ed. Savings	HSA Savings									
Is this a business account?	Yes	☐ No									
2											
Account owner	Taxpayer	Spouse	Joint								
I confirm that the bank account information and the direct deposit/electronic withdrawal options selected above are correct.											
Would you like any refunds owed to you directly deposited Would you like to pay any amount due on your federal return If Yes, what amount would you like withdrawn, if not the	ırn using electronic withdrawal?										
If Yes, when should the withdrawal occur, if other than		 (Mo/Da/Yr)									
Would you like to pay any amount due on your state return											
If Yes, what amount would you like withdrawn, if not th		• • • • • • • • • • • • • • • • • • • •									
If Yes, when should the withdrawal occur, if other than		 (Mo/Da/Yr)									
The IRS and some states allow estimated payments to be		· '									
Would you like to pay any estimated payments due for											
Would you like to pay any estimated payments due for											
Name of bank or financial institution											
Routing Transit Number (RTN)											
Account number											
Type of account: Checking Archer MSA Savings	Traditional Savings Coverdell Ed. Savings	IRA Savings HSA Savings									
Is this a business account?	Yes	No No									
Account owner	Taxpayer	Spouse	Joint								
I confirm that the bank account information and the di	rect deposit/electronic withdrawal o	ptions selected above are correct.									